

Call for Applications: Imagine Architecture Junior Studio Assistant

The Imagine Architecture program for high-school students invites applications for the position of junior studio assistant for three on-campus labs and one online lab in the summer of 2025.

Dates:

LAB 101 — July 6 to 10 (In-person @ Architecture Building)
LAB 102 — July 13 to 17 (In-person @ Architecture Building)
LAB 103 — July 20 to 24 (In-person @ Architecture Building)
LAB 101 — July 27 to July 31 (online)

About Imagine Architecture: <https://architecture.carleton.ca/signature-programs/33059-2/>

Qualifications: The program invites applications from students currently enrolled in the **second year** of the Bachelor of Architectural Studies program at the Azrieli School of Architecture & Urbanism. Candidates must have strong studio and interpersonal skills.

Remuneration: \$835 per week plus daily lunch for in-person sessions and \$730 per week for the online session.

About the Junior Studio Assistant Role:

The Junior Studio Assistant will assist the Instructors and Studio Assistants with all tasks required for the smooth running of the program. This includes taking daily attendance, handing out lunch tickets, helping with studio set-up and clean-up, responding to student questions, and helping students understand assignments and advance their projects. The Junior Studio Assistant will also create Certificates of Completion and set up feedback surveys.

Working hours for in-person labs are 8:30 a.m. to 4:30 p.m. Working hours for the in-person lab are 10 a.m. to 5:00 p.m.

This is a non-union position. Candidates will work closely with the Imagine Architecture Coordinator, the Special Programs Officer, and the teaching team.

About the LABS:

LAB 101: July 6 to 10 (On Campus) and July 27 to July 31 (Online)

Emphasis on human scale, multi-media drawing techniques, architectural conventions, and some physical modeling

This week-long workshop will include thought-provoking lectures and hands-on design thinking and making activities. You will be immersed in a culture of creativity, inspired motivation, and related skills-building techniques, methods, and projects. Each day will be dedicated to a specific theme that will culminate in a final exhibition of your projects. There will also be an

opportunity to learn about Carleton University's application process and a workshop on portfolio preparation.

LAB 102: July 13-17 (On Campus)

Emphasis on emerging technology: 3D modeling and visualization techniques. Workshop on how to lay out a strong design portfolio.

LAB 102 offers a series of unique, engaging workshops that introduce essential, abstract, and creative skills, linked to new technologies used in contemporary practice. Like LAB 101, this workshop includes inspiring lectures and new ways of design thinking and making. In LAB 102, you will build models using Rhino 3D and visualize your work through the Adobe Creative Cloud. These skills connect to advanced fabrication and physical model-making, turning conceptual ideas into real objects.

LAB 103: July 20- July 24

Emphasis on diagrams and abstract architectural thinking, urban space, and portfolio preparation workshops

LAB 103 is a week-long immersive multi-media workshop, introducing participants to techniques of drawing, small model-building, and architectural representation. A series of choreographed exercises focus on drawing by hand, three-dimensional thinking, and abstract visualization. Topics include concepts of line drawing, plan, and section, perspective, cut-and-fold, and composition. Particularly appropriate for those who want to study architecture at university, LAB 103 places emphasis on abstract and conceptual thinking as well as understanding the kinds of graphic representations suitable for a portfolio.

To apply: Please send a cover letter, curriculum vitae and portfolio illustrating your design and/or fabrication skills in **one** PDF document to imaginearchitecture@carleton.ca. Please send 10 pages or spreads, paying attention to the quality of the work, overall presentation, and design of the portfolio. Maximum 10 MB

Application deadline: March 2, 2026

Questions? Please contact Imagine Architecture at imaginearchitecture@carleton.ca

Carleton University is strongly committed to fostering diversity within its community as a source of excellence, cultural enrichment, and social strength. We welcome those who would contribute to the further diversification of our university, including, but not limited to: women; visible minorities; First Nations, Inuit and Métis peoples; persons with disabilities; and persons of any sexual orientation or gender identity and expressions.