



Contract Instructor Teaching Opportunities

Summer 2026

A note to all applicants: As per Articles 16.3 and 16.4 in the CUPE 4600-2 Collective Agreement, the posted vacancies listed above are first offered to applicants meeting the incumbency criterion. A link to the current CUPE 4600-2 Collective Agreement can be found at the Academic Staff Agreements webpage on the [Carleton University Human Resources website](#) and the [CUPE 4600-2 website](#).

Applications are invited from members of the CUPE 4600-2 bargaining unit and other interested persons to teach the following Architecture courses. Remuneration will be based on the CUPE 4600-2 bargaining unit's collective agreement. All positions are subject to budgetary approval.

Qualifications

All candidates must have a professional degree in Architecture unless otherwise specified in the experience requirements listed below. Preference will be given to candidates with a professional license and professional experience or a Ph.D. in the subject area of the course. Candidates must also have excellent communication and presentation skills. Teaching experience at the university level and in the course subject areas is an asset. All candidates will work closely with the Associate Director and Director as well as studio Coordinators to ensure that their course material meets the [University Calendar](#) regulations, the pedagogical objectives of the school and the specific [Canadian Architectural Certification Board](#) Student Performance Criteria (CACB – SPC) for their specific course.

Coordination

Please note that to better coordinate and manage student workload, instructors will be expected to work closely with ASAU colleagues and administration ahead of the semester to confirm scope, schedule, and assignments. Deadlines and tests will be finalized with the larger team and following conversations regarding resources and technical support.

Please note that all successful applicants are expected to be available to attend final exams and final reviews during the Fall and Winter exam periods. This is a required part of teaching an Architecture course and will not result in additional payment for the instructor.

All successful applicants should familiarize themselves with the [Teaching and Learning Services \(TLS\) Teaching Resources page](#). TLS will offer orientation for any new contract instructor prior to the start of the term. The course covers rules and regulations of the University, online tools and other critical



information necessary for course development, delivery and examinations as well as student communication protocol.

Equity, Diversity and Inclusion

Carleton University is committed to fostering diversity within its community as a source of excellence, cultural enrichment, and social strength. We welcome those who would contribute to the further diversification of our university including but not limited to women; visible minorities; First Nations, Inuit and Métis peoples; persons with disabilities; and persons of any sexual orientation, gender identity and/or expression. Furthermore, Carleton understands that career paths vary, and interruptions will not prejudice the assessment process. We invite you to review our revitalized Indigenous strategy, [Kinàmàgawin](#) and visit our [Department of Equity and Inclusive Communities](#) for information about our commitment to leadership in the areas of equity, diversity, and inclusion.

Accessibility is a university strategic priority and applicants selected for an interview who require accommodations are invited to contact the Chair as soon as possible to ensure that appropriate arrangements may be made.

Applications

All applications should be sent electronically in ONE PDF document to the attention of:

Dr. Anne Bordeleau, Director of Azrieli School of Architecture & Urbanism

[\(DirectorASAU@carleton.ca\)](mailto:DirectorASAU@carleton.ca)

c/o Holly Klein-Swomink, *Supervisor, School Programs, Planning & Operations,*

at: holly.kleinswomink@carleton.ca

Applications must include the following in ONE PDF Document:

- Cover letter, and
- Curriculum vitae
- Portfolio of selected work (teaching and/or practice)
- Past Teaching Evaluations (Please provide an explanation for any evaluations below a 4.0)

Applications will be accepted **until 5 p.m. on Friday, January 9, 2026.**



SUMMER TERM 2026 (May to June)

ARCH 5223 [1.0 CR]

Course Title: Assemblies and Environmental Systems

Calendar Description: Lecture and workshop course introducing principles of environmental mediation through building assemblies, MEP, daylight and acoustic design in new and existing commercial and multi-story residential buildings. Emphasis on climate adaptation and mitigation through life cycle analysis and energy and performance assessment.

Course Format: This course will be offered fully in-person. Please note that this appointment is for 50% of the teaching for this which will amount to teaching a 0.5 CR course. The instructor would need to be available on Tuesdays and Thursdays for 6 hours per week over a 6-week period from May to mid-June. The successful candidate would coordinate with the collaborating faculty to determine the scope to be covered in their 50%, thinking through the workshop portion of the course to introduce life cycle analysis, energy and performance assessment, and work with students on questions of building assemblies and systems.

Required Experience: Must have a Master of Architecture or a Masters in a related field. Must have experience teaching building science courses for architecture students.

Teaching Assistant Support: No teaching assistant will be available for this course

Estimated Enrolment: 30 students