



Carleton
University

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Architecture and Urbanism

Contract Instructor Teaching Opportunities

Summer 2025

A note to all applicants: As per Articles 16.3 and 16.4 in the CUPE 4600-2 Collective Agreement, the posted vacancies listed above are first offered to applicants meeting the incumbency criterion. A link to the current CUPE 4600-2 Collective Agreement can be found at the Academic Staff Agreements webpage on the Carleton University Human Resources website (<https://carleton.ca/hr/cu-files/cupe-4600-unit-2-16-19/>) and the CUPE 4600-2 website <https://www.cupe4600.ca/unit-2> .

Applications are invited from members of the CUPE 4600-2 bargaining unit and other interested persons to teach the following Architecture courses during the 2023-24 Fall/Winter terms. Remuneration will be based on the CUPE 4600-2 bargaining unit's collective agreement.

Required Qualifications

All candidates must have a professional degree in Architecture unless otherwise specified in the experience requirements listed below. Preference will be given to candidates with a professional license and professional experience or a Ph.D. in the subject area of the course. Candidates must also have excellent communication and presentation skills. Teaching experience at the university level and in the course subject areas is an asset. All candidates will work closely with the Associate Director and Director as well as the Coordinator or Chair of the relevant programs or studios to ensure that their course material meets the University Calendar regulations, the pedagogical objectives of the School and the specific Canadian Architectural Certification Board Student Performance Criteria (CACB – SPC) for their specific course. Please visit the CACB website to review these criteria at www.cacb-ccca.ca .

Applications will be accepted **until midnight on Wednesday, January 31:**

Applications must include all of the following in **ONE PDF Document:**

- Cover letter, and
- Curriculum vitae
- Portfolio of selected work (teaching and/or practice)

All **successful** applicants should familiarize themselves with the Educational Development Centre (EDC) [Teaching Resources](#) page. EDC will offer orientation for any **new** contract instructor prior to



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the start of the term. The course covers rules and regulations of the University, online tools and other critical information necessary for course development, delivery and examinations as well as student communication protocol.

Please note:

- Some courses may be taught by employees who have the right to automatic reappointment as per the CUPE 4600-2 Collective Agreement, Articles 16.3 and 16.4.
- All positions are subject to budgetary approval.
- Please note that all successful applicants are expected to be available to attend final exams and final reviews during the Fall and Winter exam periods. This is a required part of teaching an Architecture course and will not result in additional payment for the instructor.

Carleton University is committed to fostering diversity within its community as a source of excellence, cultural enrichment, and social strength. We welcome those who would contribute to the further diversification of our university including, but not limited to: women; visible minorities; First Nations, Inuit and Métis peoples; persons with disabilities; and persons of any sexual orientation, gender identity and/or expression. Furthermore, Carleton understands that career paths vary and interruptions will not prejudice the assessment process. We invite you to review our revitalized Indigenous strategy, [Kinàmàgawin](#) and visit our [Department of Equity and Inclusive Communities](#) for information about our commitment to leadership in the areas of equity, diversity, and inclusion.

Accessibility is a university strategic priority and applicants selected for an interview who require accommodations are invited to contact the Chair as soon as possible to ensure that appropriate arrangements may be made.

All applications should be sent electronically in ONE PDF document to the attention of:

Dr. Anne Bordeleau, Director (Anne.bordeleau@carleton.ca)

Azrieli School of Architecture & Urbanism:

c/o Holly Klein-Swormink, School Administrator at: hollykleinswormink@cunet.carleton.ca



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COURSES

SUMMER TERM 2025 (May to June)

ARCC 4200/5000 B [0.5CR]

Course Title: Structural Morphology

Calendar Description: Interdisciplinary study of structural and developmental morphology focusing on dynamic generative design processes, integrative systems, spatial modulations and fundamental generative principles of spatial form and structure as it relates to architecture. (Workshop).

Course Format: Lectures, seminar, workshop, or field work six hours a week.

Required Experience: Must have a Master of Architecture or a Masters in a related field. Must have experience with Design-Build projects and experience working with community organizations in Ottawa.

Please note: This course is scheduled to take place on Thursdays & Fridays from 10 a.m. to 5 p.m. The course will run for 6 weeks from May 5 to June 17, 2025.

Estimated Teaching Assistant Support: No teaching assistant will be available for this course

Course Offering Method: This course will be offered fully in-person. The delivery will be blended between in class and on location.

Estimated Enrolment: 10-15 students