**Students: Tell us if you need a studio space this fall!**

Dear undergraduate and graduate students of the Azrieli School of Architecture & Urbanism,

As we are working to develop and implement our gradual, partial and safe Return to Campus Plan, we are soliciting your feedback to understand how many students will require an assigned studio space in the architecture building on campus during Fall 2021/Winter2022. We designed this survey to collect your individual feedback and preferences and to inform our space allocation and staffing plan.

The ASAU intends to prioritize studio culture, which is essential to our core pedagogies and is based on experiential learning. Studio courses would thus be offered as a hybrid model combining Online Teaching with Face-to-Face learning (F2F), while keeping all Lecture Courses online. While not all studio instructors may opt for the hybrid model and some may choose to teach exclusively online, we will attempt to provide spaces for students who wish to use the Architecture Building as their primary workspace (see survey below).

Please remember that the return to campus is a personal decision for students – even for those who plan to be in Ottawa; this is also true for faculty. Following the directions of Carleton University for flexible work/study accommodations, each faculty member, instructor, staff and student will have a chance to express their individual preference about whether they feel safe working/studying at school, or request accommodations to teach/study online. Students should thus be aware that studio instructors might choose to meet with them in-person, teach entirely online, or a combination of both. Even in the case where an instructor has opted to teach online, students can choose to work in the Architecture Building to benefit from interaction with their peers.

In order to make accurate space planning decisions for each studio group we request that all students complete this final survey — which will determine space capacities in the architecture building based on social distancing rules (two metres between working stations and face coverings at all times when in the building). Your preferences will be recorded to assure a studio space is available to those who plan to return to campus and work primarily from the architecture building. Such preferences will be communicated to your studio instructors asap so that they can plan for fall teaching.

As you prepare to answer our questions, please keep in mind the following:

- Health and Safety will come first at the ASAU. The ASAU will be following the Ministry of Health and Carleton University guidelines, protocols, and criteria for a phased-in, safe, thoughtful approach to re-opening.
• Opening Hours: the building would be opened at 8.35 a.m. and closed at 8.55 p.m. to facilitate exchange and learning among students. The building would not be open on weekends, holidays and days when classes are not in session.

• Access to the woodshop and metal working facilities would be limited. Access would be open for MArch thesis, and PhD students, with access granted for other students only in relation to specific projects for studio and workshops. First and second year students will be able to complete their woodshop training.

• Equity: Access to woodshop and computer labs, printing services will not be required, i.e., there is no expectation that students would need to have access to these facilities to successfully complete coursework, nor would access – or lack thereof – figure into how students are graded.

• Building access: Students in Ottawa who do not plan to return to the school during Fall 2021 would have access to fabrication and print facilities at the school regardless of whether they will have dedicated studio space in the school, although we will review drop-off and pick-up protocols.

• Computer labs will have reduced capacities given the need for social distancing. Priority will be given to course tutorials.

• Faculty and Instructors may/may not be present in the studio supervising students during designated class hours. Faculty and Instructors decisions will be communicated to students a week prior to the start of classes, or sooner.

• A Building Coordinator will periodically walk through the studio spaces to make sure health and safety protocols are respected and well implemented.

• Cleaning protocols: We are developing protocols for cleaning and sanitizing workstations for both the studio spaces and the lab spaces. Guidelines for the proper use of the studio spaces and the computer labs and workshops will be developed and distributed to students before the start of school.

• Online training: Faculty, staff and students will all be required to complete online training before returning to campus: https://carleton.ca/covid19/health-and-safety/training/

• The Carleton University Campus will be operating with limited face-to-face services until it is deemed safe by public health authorities to lift restrictions.
• Physical distance: Carleton University has implemented physical distancing protocols throughout campus and has ordered the necessary supplies to operate (plexiglass, gloves, masks, hand sanitizers, etc.).

• All Carleton University community members and visitors are expected to follow University policies and guidelines. For the fall term, we will limit visitors to those required to the pedagogical agenda of studio courses, so that floor and building limits are respected.

• In the event of a local outbreak or a provincial shutdown/lockdown, operations will rapidly switch over to a remote service delivery model.

• All individuals attending the university will be required to “check-in” and conduct daily screening through online form or check-in application. Most current screening and check-in requirement will be posted on the COVID-19 website at www.carleton.ca/covid19.

• Priority for workspaces will be given to students who have indicated that they wish to work primarily from the Architecture Building.

The completion of this final survey is required by July 2, 2021, at midnight to ensure accurate studio space planning in the Architecture Building. Please answer the questions at this link and submit your individual answers (by filling the survey only once)-the link will close on July 2, 2021 at midnight:

https://forms.gle/BpPqnvkDw82Gsmu86

Thank you in advance for your prompt participation in this survey. Your support in this process is tremendously appreciated and will be essential to coordinate our plans for the next academic year 2021-2022.

The Azrieli School of Architecture and Urbanism Return to Campus Committee