

**1<sup>st</sup> Prize in 2016. Golnaz Karimi . Architecture Thesis.**  
*Sealed Environment – Climate Control of Historic House  
Museums Pinhey's Point*



**2<sup>nd</sup> Prize in 2016. Kristen Balogh, Rachel Gullage, Neil Kenkel,  
Krista MacWilliam and Corinne Wallisch .Adaptive reuse for  
the Strutt House, Civil and Environmental Engineering**



## HODI AWARD 2017

### ***Built Heritage Conservation in Ottawa***

**Students are invited to submit a project that aims at safeguarding and rehabilitating existing buildings in Ottawa, expressing a conservation approach.**

**Total prize of \$7000 will be divided by the jury amongst the winners**

**Deadline: April 7, 2017 @ 4pm**

For clarify questions: [mariana\\_esponda@carleton.ca](mailto:mariana_esponda@carleton.ca)

## 1. Eligibility Criteria & Submission Requirements

The **HODI Award** shall allow applicants to base a submission on a **heritage conservation project within the City of Ottawa.**

### a) Eligibility:

- i) Be a student or graduate student; either **individual** or a **limited team of 3 or less**;  
Be enrolled in a program at Carleton University Faculties of Engineering and Design or Arts and Social Sciences
- ii) Full time or part time;
- iii) Be part of the academic curriculum or extra-curricular work that is supervised by a Professor from a Heritage Conservation-related faculty, or by a recognized and accredited Heritage Conservation professional;
- iv) Be based on a **real project for a real site**; not hypothetical;
- v) Show **application of good conservation principles** including the Standards & Guidelines for the Conservation of Historic Places in Canada;
- vi) Contribute to the body of conservation of built heritage in Ottawa through maintenance, rehabilitation & adaptive reuse, and/or preservation and/or restoration.

### b) Submission Requirements:

- i) Submit both a **hard and a digital copy** of the work that represents the submission, along with the **submission form fully filled out and signed**; **The digital copy could be a USB or as a compressed pdf submitted in the following link (latest submission @ 4pm)**  
[https://drive.google.com/drive/folders/0B\\_WwS4ZCpTwWZXE5VDAxQjRyb3c?usp=sharing](https://drive.google.com/drive/folders/0B_WwS4ZCpTwWZXE5VDAxQjRyb3c?usp=sharing)
- ii) Up to a maximum of **2000 words of text description** that describe the project and its conservation attributes (8.5x11"; minimum 11 pt. readable Times New Roman or Arial font; minimum 1.5 cm margins on 4 sides);
- iii) **Minimum of ten and maximum of twenty illustrations** (each of a maximum of 8.5 x 11") that may include all or some of: diagrams, sketches, photos, plans, elevations, sections, details, 3D representations; or other similar media;
- iv) Up to a maximum of 2 additional pages dedicated to any other expression about the project that best describes it and its conservation attributes;
- v) Digital copy may include up to one minute of moving images if applicable;
- vi) Full submission must be enclosed by **Friday April 7**, in an opaque envelope without the applicants name visible on the exterior, complete with submission form, all hard copy pages and electronic media of digital copy (disk, USB key, etc), clearly addressed to:  
Departmental Administrator  
**Carleton University**  
**Department of Civil and Environmental Engineering**  
**3432 Mackenzie**  
**1125 Colonel By Drive, Ottawa, ON K1S 5B6**  
Attention: **HODI Award for Built Heritage Conservation**

## 2. Selection of the Winner

### a) Selection Committee:

The winner of the award annually will be chosen by a selection committee of qualified professionals, numbering five (5) individuals in total. The committee will be comprised of: one member from HODI, Faculty members from at least two of the applicable Carleton University Faculties of Engineering and Design or Arts and Social Sciences (two individuals) and two prominent and knowledgeable member of the Ottawa Built Heritage Community, recommended jointly by HODI & Carleton University, will fill the fifth position of the jury. The jury members will vote on the selection of a lead juror, who will oversee the administration of the jury arrangements and deliberations, and whose vote will be the deciding one, should there be a tie in jury selections. The lead juror will always be a Carleton University employee to ensure adherence to university policies and procedures. All members of the jury will sign a confidentiality agreement to be circulated by the coordinators of the Conservation and Sustainability program.

**b) Authority and Responsibility of Selection Committee:**

The Selection Committee (Jury) will have authority to:

- i) Not provide an award in any given year, if it considers quality or applicability of all the submissions received to be inadequate. In this case, the annual fund will be revolved back into a future year(s);
- ii) Designate two half-awards to each of two submissions (splitting the prize money) if appropriate in any given year;
- iii) Designate up to three Honourable Mentions if appropriate in any given year;
- iv) Reject submissions that do not meet the mandatory submission requirements;
- v) Select the winner(s.) Carleton University will have the under final authority to approve the selected recipient(s).

The Selection Committee will have responsibility to:

- i) The Department of Civil and Environmental Engineering will maintain hard copy submissions safely stored at Carleton University until ready for jury review;
- ii) The Department of Civil and Environmental Engineering will maintain digital copy submissions and distribute to all jurors for their review prior to the selection meeting;
- iii) Organize a selection review meeting in person at Carleton University when all jurors can participate;
- iv) Conscientiously review the submissions and debate the relative merits until ready to declare a winner(s);
- v) Report their findings immediately, in confidence, to the Dean of Graduate and Postdoctoral Affairs of Carleton University and the Executive of HODI, along with the winning digital submission(s) for information and approval;
- vi) The coordinators of the Conservation and Sustainability program will prepare and distribute widely a joint media release with HODI briefly discussing the program, the submissions of the year and the winner(s) of the year, with particular emphasis on the merits of the winning submission(s) and its value to conservation of built heritage in Ottawa; The media release will be approved by the Department of University Communications.

- vii) The coordinators of the Conservation and Sustainability program will submit the winning submission (and possibly others) to the editorial committee of Carleton University publications including Carleton Now, the Carleton University Magazine and Ingenious each year;
- viii) Prepare an award ceremony, whose details and logistics will be jointly decided by Carleton & HODI Executive, to occur shortly after the media release is published;
- ix) At least one of the year's jurors shall personally present the award to the winner(s).
- x) The jury, or their appointed representative, will recommend the winning submission will be submitted to a community publication, at a minimum, each year.

**c) Judging Criteria**

The jury shall generally use the following criteria in evaluating the proposals and look at a balance of these objectives. They will analyse to determine how well each submission:

- i) Follows the Standards and Guidelines for the Conservation of Historic Places in Canada (Parks Canada, latest edition);
- ii) Demonstrates feasibility of implementation;
- iii) Expresses a clear conservation approach;
- iv) Demonstrates a commitment to heritage conservation in Ottawa;
- v) Expresses and contributes to the cultural heritage value and significance of the site's surrounding community;
- vi) Addresses the practical considerations of construction and conservation;
- vii) Responds to other relevant criteria directed by the jury.

**3. Awards Schedule & Communication**

Call for submissions:	March 1st, 2017
Last day for questions from proponents:	April 3, 2017
Deadline for submissions:	April 7, 2017
Culmination of jury deliberations by:	April 13, 2017
Notification of Awards Office:	April 14, 2017
Notification to winner by:	April 28, 2017
Media Release by:	April 28, 2017
Awards ceremony by:	September 1, 2017 (TBC)