BAS Incoming Second Year Town Hall
Revised July 29, 2020
- Information that has been revised is below the <mark>highlighted</mark> *questions*

Introduction

Q – Will the tuition be decreased since the courses will be online instead of in person? I found I was learning less through online learning at the end of the last term because there were no lectures.
Q - Will the tuition fees be reduced because of the change to online classes?
Q - Will tuition be the same considering the circumstances?
Q - How much?

> A – Tuition will not be reduced. This is a university, not departmental decision which is in line with universities across the province.

Q – Can we study part-time?

> A – This is a difficult question and one that students should take very seriously if they are considering part-time studies. Our program is organized for full-time students, and so individuals considering part-time study needs to understand the implications. Things to consider include:

> - Delayed graduation,
> - The sequencing of our courses, particularly studio and technology,
> - Reduced or loss of OSAP or scholarships (depending on credit per year),
> - Access to residence

> If you want more information you can visit: https://carleton.ca/academicadvising/reduced-course-load/ on the Carleton website.

Q – Will any classes be held at the university in the fall?

> A – All BAS classes will be online this fall

Q - Will there be a chance of fall term transitioning to on-campus learning?

> A – No, classrooms will remain closed until the winter term at the earliest

Q - Will the architecture building be open for students who are in Ottawa?
Q - Will we have access to the wood workshop? Will it be possible to come to campus at all and use the computer labs?

> A - No, the building and all its facilities will be closed. You will not have access to studio space, or the shop/lab facilities.

Co-op

Q - Will we still be able to begin Co-Op after our third year or has everything been pushed back?

A - for now, the plan is for co-op to run as usual, after 3rd year where each student is required to complete three full work terms to have the coop designation on their degree. Coop is being very flexible currently with job searches and hiring knowing the current economic climate. However, they are assessing everything on a term-by-term basis as we navigate through COVID.

Do I have to reapply for Co-Op if I have been accepted upon entrance to the program? When should we start applying and what is the process of application?

A - When you applied to Carleton, from High School, you were able to apply 'with the Co-op Option'. This simply means you do not have to apply again, to the Co-op Program, once you are a Carleton student. Your application will automatically be reviewed at the appropriate time, by the Co-op Office. If you were not accepted to Carleton with the Co-op option, then you will need to apply (https://carleton.ca/co-op/apply-for-co-op/). Once your application and grades have been reviewed, and you meet the entrance criteria, you will be advised by email to please register for COOP1000 (a mandatory, online, preparatory course which you will take in the fall term of your THIRD YEAR). This course MUST be completed, before pursuing any coop work terms.

To be eligible for coop, you must:
- Maintain full-time status in each study term (2.0 credits);
- Be eligible to work in Canada (for off-campus work)
- Have successfully completed COOP 1000 [0.0]

You then enrol through coop when all these requirements have been met, and once you have paid your coop fee, you will have access to the coop portal for jobs, to have coop support, and pursue your work terms beginning in the summer after your 3rd year.

https://carleton.ca/architecture/programs/undergraduate-programs/co-op-program/
https://carleton.ca/co-op/

For sequencing of coop terms and study terms, see the link below:
https://carleton.ca/co-op/how-does-co-op-work/work-study-sequences/

Q - How will we know when and how to start applying for Co-Op? Will we get help in building our resumes and will the architecture department provide us with some options of where we can apply for Co-Op?

A – The main deliverable of the COOP1000 course is a polished resume. **You will be seeking your first Co-op Work Term in January of your third year, for a position that will start in May of that year.** You will be prompted by Coop when there are job postings, but you are also encouraged and allowed to look for your own placement (which is often what the architecture students do, mainly so they can select what kind of office they want to work at). You should begin looking for work 4 months before your coop.

The architecture school is working with coop to provide more connections and job opportunities. The school won't directly be providing jobs, but we are working with coop to find more and diverse opportunities. Job offers and available positions vary year to year, but we hope to make a big push this year to better establish job opportunities for coop students through coop.

Q - In the past I've seen that a 10.0 GPA in Studio is required for co-op, I assume this is no longer the case? Unless I misunderstood that.

A – Coop Requirements:
- Maintain full-time status in each study term (2.0 credits);
- Be eligible to work in Canada (for off-campus work)
- Have successfully completed COOP 1000 [0.0]

In addition to the following:
1. Registered as a full-time student in the B.A.S. program;
2. Obtained and maintained an overall CGPA of 9.00 or higher.
Students in the Bachelor of Architectural Studies must successfully complete three (3) work terms to obtain the co-op designation.

There is no formal requirement for a student to maintain an average in their studio course, only their overall CGPA needs to be 9.0 or above.

Q - Do we need to enrol in COOP1000 on our timetable? It wasn't available when I searched for it

A – Yes you do. It will be later in the summer. COOP1000 course is not currently visible on the public class scheduled as admission decisions have yet to be released for the fall term. Admission decisions will be communicated via email in late July. The course will be available once all admissions are complete.

https://calendar.carleton.ca/undergrad/regulations/co-operativeeducation/

Online Learning

Q - Will there be more in person classes, or video lectures instead of just posting slideshows?

A – We are developing a series of synchronous, asynchronous, and hybrid learning models. These lesson plans are to the individual instructors, but we are putting in place some suggestions for best practice so that all students have equal learning opportunities. Courses like Studio will have synchronous classes. Lecture classes such as history will have more video lectures (and will be available asynchronously). We will recommend that instructors make more information available than simply post slideshows.

Q - Will there be any time during the semester that we will need to be a school?

A - No, at no time will you have to be in the physical building.
You will be required to attend classes (be online) at designated time for certain courses (e.g., studios), but other course materials will be made available asynchronously to provide flexibility for when you view them. This will be described by individual instructors at the beginning of the year

Q – How are we dealing with time zone issues?

A- We will reach out to you in the next month to find out which students are in distant time zones to figure out how we can organize classes to accommodate those living far away.

Q - Students who may have more money or equipment at home will in general be able to make their projects more detailed and of higher quality. Will this be taken into consideration when grading and when comparing those projects to those done by other students who may not have all the equipment and resources?

A - This is always an issue, but what we are trying to do is make a fixed material list of inexpensive materials that are readily available. We are hoping in this way to bring greater equity to the program, but this remains an on-going conversation, and we have to work hard to keep an eye on this issue, even after COVID and distanced learning ends.

Q - C&S, how does historic site recording and assessment work as an online class?

A - Mario will be gathering data on 23 sites in Ottawa for them to us during the semester.

Q - would you be able to explain how the course will be teaching differently as the years before?

A - We need to adapt to our new reality and succeed, obviously it is unlikely that students would assess the inside of historic sites in Ottawa, therefore the course will keep the same contents, but assignments have been modified to accommodate remote work. Two short quizzes have been introduced to evaluate knowledge of class contents and readings

Q - They always work in teams, are they going to do the same remotely?

A - For some assignments they will work together, but everything remotely

Q - Will we learn 3D laser scanning?

A - We don't teach how to use a 3D Scanner in this course, we give a short intro on this device. For the course, we teach photography, hand survey, Total Station, rectified photography and Photogrammetry, although students won't touch the surveying devices, students will learn how they are operated, and a set of data will be available for students to produce the requested assignments.

Q - How are we going to visit the site?

A - No visits are planned, many students will be accessing the course from out of town, therefore data will be accessible through the Carleton library and Google.

Q - Urbanism, what is the course structure for the fall term Urbanism studio?

A - The 2nd-year Urbanism Studio, Fundamentals of Urbanism, meets Tuesday and Thursday afternoon from 1:30 to 5:30 PM, Eastern Time. Students will be expected to be available to be online during scheduled studio hours. We'll do our best to accommodate students who might have difficulties due to time zones.

We will be using the following software programs: SketchUp, Revit, AutoCAD, and the Adobe Creative Suite (Photoshop, Illustrator, InDesign). You might also wish to have access to a rendering program (e.g., Podium or Lumion) that works with SketchUp. Periodically you may need to convert/export images to pdf format. Access to a full version of Acrobat is helpful for this purpose, but other utilities may be used.

More information on how to access software will be available later this summer.

Q - What is the structure of Intro to Modern Architecture?

A - ARCH 2300/5010 is to be delivered online in an asynchronous format. The full course shall be given. The professor's pre-recorded lectures (supplemented at times by films) will be posted to cuLearn. Three short papers are due during the term. Teaching assistants will lead "live" writing workshops - i.e. during course hours - and hold office tutorials before deadlines. A complete syllabus should be ready by late August. Please do not contact the Instructor with miscellaneous questions during the summer.

Online Studio

Phoung Trâm introduced the team Stephan, Adriana, and Kristin. Followed by a message from each member of the teaching team

Phoung Trâm and Stephan discussed the unfolding of the studio and answer the questions

Q - Will we still be required to build models, or will they become optional as not everyone has access to materials/near an art or hardware store?

A – SK, for the first project - this summer Mark MacGuigan and Robert Wood are preparing a surprise box that will be sent by mail. It will contain the material for model making for the first assignment.

For the next projects we encourage you to use found and recycled material (paper, newspaper, cereal box or corrugated board).

We will keep the model at a small scale, since we will mainly work at 1:200. The models are a means of exploration of the spatial qualities of the space you are creating. We will definitely encourage you to play with a desk lamp, take photographs and augment them with the different tools at your disposition. Moreover, according to discussions with your tutor, the production of a fragment might be considered.

Q – How will students get material, it should be noted that some people feel uncomfortable going out into the public to purchase materials (fear of getting sick, higher risk of contracting COVID-19, wanting to protect loved ones etc.)
Q – What materials are you providing, how will we get them?
Q – What is the cost of materials that you are not providing to the students?

A – PT, as mentioned previously, we are encouraging the use of found materials and materials at hand at home, or that could easily be purchased online, if needed. There will always be the possibility to purchase any other material for model making from any supplier if needed.

The only thing you would need to buy is a pad of paper. We recommend buying 2 pads: one of regular paper and/or tracing paper 18"x24" (velum). (Depending on the quality of the paper, the cost for each is around $24.00 for a pack of 24 sheets at DeSerres)

Before buying, you can keep in mind that your drawing will need to be photographed or scanned to be presented.

Q - Some people have limited access to technology (e.g. some people relied on the loan pool for cameras to photograph their work).

A – SK, in these specific times and circumstances, of course, everyone needs a computer, to be able to attend the studio online. You will need to be able to photograph or scan your drawings and small models.

This said, you can use your phones or tablets, unless they can only take 1-megapixel photos. If not, you might want to purchase a small camera or scanner (and even a printer for that matter) or borrow this material for someone. If it is still an issue, you should contact us and we will see what the school could do for you, with the existing loan pool or any other measures that could be provided.

Q – How will you ensure equal access to instructors?

A – PT, Studio is three afternoons a week from 13.30 to 17.30 (Monday - Wednesday - Friday) Wednesdays and Fridays are studio desk crit based and Monday will be an open day.

Stephan and PT will organise and lead workshop / lecture / movies / virtual tour / or any other activities that we will do together.

Studio presence is mandatory and even if it is online, we would like to re-create the open and collaborative atmosphere of the physical studio as much as possible.

A – SK, we will meet 5 to 10 minutes every studio all together for common announcements and to answer common questions. Then we will meet in smaller studio groups with individual instructors, and even meet a few students at a time. We will have a schedule you can sign up in for each studio day. We are expecting you to turn on your cameras for most of the time during studio.
Just after this studio presentation Liane Lanzar will present you the tool of our new virtual studio. We will use those platforms to communicate and you will be able to write down any questions that we will try to answer at the beginning of each studio session.

Q - How will the projects/evaluations differ from previous years due to the fact that it will be online?

A – PT, you will have to submit on cuLearn for crits. We will hold formal crits as usual - on Zoom and Figma with invited guests.

Grading in this class gives value to learning, effort, quality, and respect for deadlines. Grading is conducted in consultation with all studio instructors and is based on 1. Process work and 2. Final submissions and review.

Q - Will we be allowed to submit digital drawings for our technical drawings?

A – This fall we will be working by hand and augmented by Illustrator and InDesign. Our preference will be by hand, but we remain open.

Faculty Questions:

Did students bring drawing boards home? 87%
Access to computer and 92%
Access to internet? 72%

- Liane Lanzar to give a quick tour of the Studio First pin-up boards, table formats, etc. including an introduction to Figma and Microsoft Teams.

https://help.figma.com/hc/en-us/articles/360041061214-Verify-your-Education-status#verify

Student Experience – AASA

Q – How can we get the Buddy form

A – look in our social media feed or contact AASA

Social Events through Zoom
AASA – Summer Spirit Week (First and Second Year)
Discord Server (everybody in BAS)

Student Experience (continued)

Q - What is the computer requirement in the second year?

A – most standard laptops or desktops are fine.
- The recommendation for Adobe CS is Intel® or AMD processor with 64-bit support; 2 GHz or faster processor, 8 GB of RAM, and 3.1 GB or more of available hard-disk space (more required for installation).
- The specification for Revit is Microsoft 10, 64-bit Enterprise or Pro. Multi-Core Intel®, Xeon®, or i-Series processor or AMD® equivalent with SSE2 technology, and 8-16 GB of RAM.
- The specification for Rhino is Microsoft 10, 64-bit Pro. Intel Core i7 8700K or AMD equivalent CPU, NVIDIA Quadro P2000 GPU, 16 GB of RAM, 250 GB SSD.

As important is a reasonable internet speed for both download and upload speed. Zoom needs approx. 1.5Mb/s. You can test your internet speeds on a website like: speedtest.net

Q - Is it possible to get free or reduced payment for applications such as Adobe Photoshop, Lightroom and Illustrator, AutoCAD, Rhino and SketchUp so that we can practice using them at home to develop our skills for future years and career growth.

Q - Will we be provided with free subscriptions through the school for all the required software for tech class?

Q - How will students who do not already have/pay for software like Photoshop, AutoCAD, etc. have access to them?

> A - Adobe CS (Fall & Winter), we are communicating with the Dean's office to try and get a program-wide access. Other departments are considering Adobe CS licenses as well, such as Journalism, Industrial Design and BIT. Because it encompasses a larger group of departments. It is looking promising that we will provide all students with a year-long subscription to Adobe CS.
> - Rhino (Winter) for the Computer Modeling course, and studio ($150.00 for a non-expiring, educational license – contact Mike Getz for more information).
> - Autodesk software is freely available in one-year educational subscriptions. This includes AutoCAD and Revit.
> Our pedagogy does not support SketchUp, but there is a free trial available.

Q - About the questionnaire: does having a computer for you mean that we have all the necessary programs/and are able to download them.

> A – No, just that you have a computer that is able to accommodate the necessary software

Q - I believe some students have issues with downloading Adobe CS due to incompatible graphics cards, I just thought I would bring up this potential issue that could affect technologies at home

> A – This is an excellent point; it would be good for students to figure out if their computer is capable of running the software

General University

> - Building Access (Computer labs and Workshop facilities)
> A – The Architecture Building facilities will not be available to students in the fall term
> - Residence
> A – Students can be in residence; all double rooms will only have a single person, but they will share a bathroom with one other student

Q - Will we have access to the physical archives of the library?

> A – Library will be pick-up and drop-off only
> - Campus Recreation
> A – As of right now, our understanding is that Campus Recreation will be closed

Student Health and Paul Menton Centre Services

A – From Kristie Tousignant, Director of Health and Counselling Services, student health services and they have moved all of their services online including mental health support. The clinic is open Monday to Friday 8:30-4:30 for all services. They are almost exclusively virtual; however, the medical clinic can take face to face visits when necessary and they have a protocol in place to facilitate physical visits.
Anyone can call for medical and counselling services.

- From Larry McCloskey, Director of the Paul Menton Centre for Students with Disabilities, students can contact PMC by email or phone, and they will be connected to a coordinator for their individual discussion and assessment of needs.

Winter Term

Q - When will we find out about if the winter term is in person or online?
Q - When is the decision being made?

A - At a departmental level the decision is on-going, and this is at the forefront of our minds, to give you sufficiently informed as updated information becomes available. Broadly speaking the university is considering a hybrid model. We have to be very careful in noting that this is tentative, and that these decisions may change depending on the timing of the second wave of infections, and the length that the second wave stays.

But in the interest of keeping you up-to-date, in an email today from the University it writes: "We remain hopeful that it will be possible to welcome some students back to campus in January; however, it seems very unlikely that the pandemic will have fully resolved by then.

In planning for Winter 2021, we must remain responsive to evolving public health guidelines. We will continue to be guided by the key principles outlined by the Carleton University Scenario Planning working group, and we will continue to place the health and well-being of students, staff, faculty and the broader community above all other considerations. Even if public health restrictions are eased such that some face-to-face instruction could resume, many students may not be able—or may not be comfortable—to return to campus. Therefore, as [departments] develop [their] Winter 2021 Term courses, please do so in a manner that will allow them to be delivered to our students who will be taking their courses remotely."

Q - Is it expected that the winter term will be online? And if not online, will we be able to get back into the studio space and use the architecture buildings facilities?
Q - Is there a great probability that we return to in person classes for the Winter term?

A – As mentioned in the previous answer, this has not yet been fully determined. Our biggest concern is equity, and that all students have equal access to instruction and facilities.

Q – If the winter term studio is online, how will we procure materials?
A – I think it will be very similar to fall term in the use of easily accessible materials and amended projects to account for online learning.

Other Questions

A – You can contact the Associate Director Undergraduate – Johan Voordouw and copy in Mathieu Pronovost our building curator and we will contact the relevant office to get permission for you to enter and collect your things.

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